

Petaluma City Schools

Concurrent Enrollment Course Request

Instructions:

1. Student must be referred from “Home” School to Registrar/Secretary at Concurrent School for enrollment to proceed. Concurrently enrolled students are allowed to attend at the discretion of the Concurrent School.
2. Students are responsible to attend each class meeting at the concurrent school. All school attendance policies apply.
3. Emergency cards must be filled out and received by the registrar/secretary at the Concurrent School before attendance of class may begin.

Student Name:	Date:
Home School:	Concurrent School:
Course Requested:	Period:
Grade Level:	Teacher Requested (if known):

Comments: _____

Signatures:

Parent

Student

Home School Counselor

Concurrent School Teacher

Home School Registrar/Secretary

Concurrent School Registrar/Secretary

Home School Administrator

Concurrent School Administrator

Copies to:

Home School: Registrar/Secretary, Attendance Clerk and Counselor
 Concurrent School: Registrar/Secretary, Attendance Clerk and Teacher
 District Office : Rae Poole